



Program Facilitator with The Pride Centre of Edmonton

Boys & Girls Clubs Big Brothers Big Sisters of Edmonton & Area is an organization that believes in the promise of all young people. Together with The Pride Centre of Edmonton, our teams work to create safe environments for youth through a variety of group programming and provide caring mentoring relationships for youth.

Boys & Girls Clubs Big Brothers Big Sisters is seeking individuals interested in the following position which will be located at the Pride Centre of Edmonton:

Competition Number: PFP0218

Position(s) Available: One (1)

Status: Full-Time Temporary until March 31, 2019

Salary Range: \$40,971 - \$46,355 annually

The key responsibilities of this position will include:

- Recruiting, screening, training and matching volunteer mentors from LGBTQ2S communities to participate in the Queer Mentoring program for youth.
- Providing ongoing support to LGBTQ2S youth who are a part of the Queer Mentoring program, ensuring they have positive relationships with mentors in the community.
- In partnership with a Youth Outreach Coordinator, supporting mentor involvement in group programming for LGBTQ2S youth and children by matching LGBTQ2S volunteer mentors with group activities.
- Providing a safe, engaging and positive place for youth and volunteer mentors to be.
- Providing ongoing support, training and monitoring to volunteers working with youth.
- Working collaboratively with the Pride Centre and other LGBTQ2S community groups to provide and promote the opportunities and benefits for youth having mentoring relationships. Marketing the mentorship program.
- Building relationships with partners to understand LGBTQ2S community needs/trends.
- Maintaining up-to-date electronic casework notes, statistics and other required reporting in compliance with relevant standards, processes and outcomes.

The successful candidate will have:

- University degree or college diploma in a related human service field with a focus in youth development, equity studies, social work are an asset.
- 2-3 years combined experience in a role involved with youth programming, social justice environments, volunteer management and partnership development.
- Strong familiarity with LGBTQ2S communities and LGBTQ2S human rights and inclusion
- Detailed understanding of and ability to develop programs and identify service needs relating to gender identity, gender expression and sexual orientation.
- Exceptional verbal and written communication skills, with an ability to assess and adapt to diverse audiences and learning styles.



- Experience in program development, implementation and assessment
- Ability to exercise good judgment and sound decision making.
- Ability to work flexible work hours including evenings and weekends.
- Valid driver's license and access to a vehicle

Candidates must be capable of performing independently as well as part of a team environment and have excellent interpersonal skills.

Boys and Girls Club Big Brothers Big Sisters of Edmonton & Area really is “a great place to be”. In addition to a competitive salary, we offer a supportive work environment, excellent benefits package and rewarding career opportunities.

Please forward your resume quoting the competition number **PPF0218** by **February 26, 2018** to:

Attention: Human Resources
E-mail to: kim.collister@bgcbigs.ca

No phone calls please. All applicants are thanked for their interest; however only those selected for an interview will be contacted.