

Volunteer Application Form

Welcome to Boys and Girls Clubs Big Brothers Big Sisters. Thank you for your interest in volunteering with us. In the following pages you will be providing us with some of your demographic information and contact information for yourself as well as three references; please make sure you have e-mails and phone numbers before proceeding.

Boys & Girls Clubs Big Brothers Big Sisters embodies the principles of diversity and welcomes participation regardless of race, religion, culture or sexual orientation.

Personal Information:

First Name: _____

Last Name: _____

Date of Birth ____/____/____ (MM/DD/YYYY)

Gender: Male Female Transgender (Circle one)

Address _____

City _____ Province _____ Postal Code _____

Home Phone (____) _____ Cell Phone (____) _____

Work Phone (____) _____ ext _____

E-mail Address _____

Emergency Contact: _____

Emergency Contact Relationship: _____

Phone #:(____) _____

Please specify the culture/ethnicity you identify most with :

- | | | |
|--|---|---|
| <input type="checkbox"/> Southeast Asian | <input type="checkbox"/> Indo-China | <input type="checkbox"/> Asian – all other |
| <input type="checkbox"/> African | <input type="checkbox"/> Central American | <input type="checkbox"/> South American |
| <input type="checkbox"/> European | <input type="checkbox"/> First Nations | <input type="checkbox"/> Metis |
| <input type="checkbox"/> European | <input type="checkbox"/> English Canadian | <input type="checkbox"/> French Canadian |
| <input type="checkbox"/> Middle East | <input type="checkbox"/> Pacific Island | <input type="checkbox"/> Prefer Not to Answer |

Language(s) spoken: _____

Were you born in Canada? Y N

Program Location: I am interested in volunteering in the following community:

- | | |
|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Edmonton | <input type="checkbox"/> Parkland |
| <input type="checkbox"/> Camrose | <input type="checkbox"/> Strathcona |
| <input type="checkbox"/> Vegreville | <input type="checkbox"/> Morinville |
| <input type="checkbox"/> Lac La Biche | <input type="checkbox"/> Cold Lake |

In which program are you interested in volunteering?

Community Based:

- Big Brothers
- Big Sisters
- Couple Match
- Youth in Care
- Practicum Student

Site Based:

- In School Mentoring - Adult
- In School Mentoring- Teen
- Club Programs

If you are applying along with others as part of a group, please specify the group here.

- | | |
|---|---|
| <input type="checkbox"/> MDA | <input type="checkbox"/> SCIP |
| <input type="checkbox"/> ATB Financial | <input type="checkbox"/> Stantec |
| <input type="checkbox"/> Enbridge | <input type="checkbox"/> Intuit |
| <input type="checkbox"/> Worley Parsons | <input type="checkbox"/> MacEwan Tutoring |
| <input type="checkbox"/> EDPY | <input type="checkbox"/> Waseda |

Employment Information

Are you currently employed? Y N

Company/Organization Name _____

Volunteer Information

Have you ever volunteered with any other child/youth serving program, including Boys and Girls Clubs or Big Brothers Big Sisters – here or in another community? Y N

If yes, please provide agency name and dates: _____

Please list any clubs, churches, organizations or associations you are involved with:

Education: Please indicate your highest level of completed education.

- | | |
|--|--|
| <input type="checkbox"/> High School | <input type="checkbox"/> Masters |
| <input type="checkbox"/> Vocational Training | <input type="checkbox"/> PH.D. |
| <input type="checkbox"/> University Degree | <input type="checkbox"/> Some Post Secondary |
| <input type="checkbox"/> College Diploma | |

Are you currently attending School? Y N If yes, where? _____

Course of Study: _____

What prompted you to apply today? (Select only one option)

- | | |
|--|---|
| <input type="checkbox"/> Newspaper/ Written word | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Brochure | <input type="checkbox"/> Special Event |
| <input type="checkbox"/> Classroom Announcement/Presentation | <input type="checkbox"/> Television |
| <input type="checkbox"/> Business/Corporate | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> I was a Little Brother/ Sister or Club member | <input type="checkbox"/> Word of Mouth/Invitation |
| <input type="checkbox"/> Information Booth | <input type="checkbox"/> Other _____ |

As a part of the application process, Boys & Girls Clubs Big Brothers Big Sisters of Edmonton & Area requires you to provide three references; all people must have known you for at least two years.

Please note that if email addresses are provided for your references they will receive an email with a link to the reference form automatically. Please encourage your references to check their email, including the email *junk mail* folder for the reference form.

Reference one:

Significant Other (Dating, common law or married for **1 year**)/ **Family Member** (known for **10 years**)

Name _____

Phone #1: (___) _____ Alternate phone #: (___) _____

Work #: (___) _____

E-mail (strongly recommended): _____

Relationship to you _____

How have you known this person? _____

Reference Two:

Volunteer/ **Employer/** **Teacher/Coach** (known for **1 year**)

Name _____

Phone #1: (____) _____ Alternate phone #: (____) _____

Work #: (____) _____

E-mail (strongly recommended): _____

Relationship to you _____

How have you known this person? _____

Reference Three:

Personal Reference – someone other than family who has known you for at least **2 years:**

Personal Reference Name _____

Phone #1: (____) _____ Alternate phone #: (____) _____

Work #: (____) _____

E-mail (strongly recommended): _____

Relationship to you _____

How have you known this person? _____

Consent and Acknowledgement

In connection with my application to volunteer with Boys and Girls Clubs Big Brothers Big Sisters of Edmonton, I acknowledge that for the purposes of considering my Volunteer Application, I consent to the Agency:

- Contacting the references, in confidence, included in my Volunteer Application;
- Conducting a criminal record and other relevant background checks; and
- Collecting information from any Big Brothers Big Sisters agency with which I am, or was formerly involved, including a Big Brothers Big Sisters agency in another country with which I am, or was formerly involved.

Further, I consent to the collection and use by the Agency of my personal information for the purpose of evaluating and considering my Volunteer Application.

I consent to the Agency using my personal information to periodically keep me informed about the Agency, BBBSC and BBBSC's member agencies, including programs, services, opportunities to volunteer, events, funding needs and membership benefits. I understand that I can withdraw my consent to the receipt of promotional information from the Agency at any time by contacting the Agency.

I further understand that the Agency will retain the information in my file, including my personal information, for a period of 75 years from the date I cease to be involved with the Agency, after which time my file will be destroyed. Examples of personal information collected by the Agency include: (i) name, (ii) phone number(s); (iii) date of birth, (iv) contact address, (v) driver's license and auto insurance information, and (vi) agency(ies) applied to and notice(s) of acceptance, rejection or withdrawal.

| | |
|---------------------------------|-------|
| _____ Signature of Applicant | _____ |
| _____ Applicant Printed Name | _____ |
| _____ Date | _____ |

If you have any questions about this application form, please call our Intake office at 780-424-8181